



EXAMPLE INSPECTION CHECK-LIST

PLEASE NOTE: THIS IS A BASIC CHECK-LIST. HOUSING INSPECTORS MAY FIND VIOLATIONS NOT LISTED ON THIS SHEET UPON CONDUCTING INSPECTIONS.

EXTERIOR:

1. FREE OF JUNK AND DEBRIS
2. LAWN/HEDGES TRIMMED
3. FENCES IN GOOD REPAIR
4. LEADERS/GUTTERS IN GOOD REPAIR
5. SIDEWALKS/DRIVEWAYS IN GOOD REPAIR
6. PAINT/SIDING IN GOOD REPAIR
7. GARBAGE STORED PROPERLY (IN APPROVED RECEPTACLES)
8. EXTERIOR DOORS IN GOOD REPAIR
9. ROOF/CHIMNEY IN GOOD REPAIR
10. PORCHES/STAIRWAYS IN GOOD REPAIR
11. GUARDRAIL/HANDRAILS IN GOOD REPAIR
12. 3" HOUSE NUMBERS

EVERY DWELLING UNIT HAS:

13. KITCHEN SINK (IN WORKING ORDER)
14. TOILET (IN WORKING ORDER)
15. BATHROOM SINK (IN WORKING ORDER)
16. BATHTUB (IN WORKING ORDER)
17. MINIMUM WATER TEMPERATURE 120 DEGREES
18. ALL KITCHEN SINKS, LAVATORIES, BATHTUB, & SHOWERS CONNECTED TO HOT AND COLD WATER
19. ELECTRIC IN WORKING ORDER
20. HEAT IN WORKING ORDER (FROM OCTOBER 1 TO THE SUCCEEDING MAY, A MINIMUM OF 68 DEGREES SHALL BE MAINTAINED BETWEEN THE HOURS OF 6AM TO 11PM, AND 65 DEGREES SHALL BE MAINTAINED BETWEEN THE HOURS OF 11PM TO 6AM THE FOLLOWING MORNING)

INTERIOR:

21. WALLS IN GOOD REPAIR
22. CEILINGS IN GOOD REPAIR
23. DOORS/HARDWARE IN GOOD REPAIR (INTERIOR KEY LOCKS ARE NOT PERMITTED)
24. WINDOWS/HARDWARE IN GOOD REPAIR
25. FLOORS IN GOOD REPAIR
26. PAINT/WALLPAPER IN GOOD REPAIR
27. SMOKE DETECTOR IN PROPER LOCATIONS; ALL IN WORKING ORDER
28. CO IN PROPER LOCATIONS; ALL IN WORKING ORDER
29. FIRE EXTINGUISHER IN PROPER LOCATION, ALL IN WORKING ORDER
30. FREE OF MOLD
31. FREE OF INSECT/RODENT INFESTATION
32. FREE OF OVERCROWDING
33. FREE OF ILLEGAL HABITABLE AREAS
34. PROPER IGNITION OF STOVE BURNERS

SMOKE DETECTORS:

- Must be located on every level of home
- Within 10 ft. of sleeping areas
- At foot of basement stairs

CARBON MONOXIDE DETECTORS:

- Must be installed within 10 ft. of sleeping areas
- May be battery operated
- Must be listed in accordance with UL-2034

FIRE EXTINGUISHERS:

- Located in kitchen or within 10 ft.
- Mounted on the manufacturers bracket – 5 ft. above floor
- Visible and in a readily accessible spot
- Not less than 2 ½ lbs.
- Not more than 10 lbs.
- ABC rated