

## General Instructions to Complete the Authority Budget Workbook

**Authority Budget Template Version 2024.1**

- a) This workbook shall be used for completing the Authority Introduced and Adopted Budgets.
- b) It is designed to automatically calculate amounts linked from various data entry points.
- c) The individual tabs containing formulas are locked to protect the formulas.
- d) Fill in only the gray and yellow highlighted sections of the worksheet.
- e) Begin by navigating to the "KEY INPUTS" tab.

Select the Authority by clicking on cell B5 and selecting from the dropdown menu. This will populate the entity name and county.

- f) Continue to complete each of the fields in order to populate standard information throughout the workbook.  
When copying information from another document, users must select "Paste Values" when pasting the information into this
- g) workbook.
- h) In all "signature" cells, enter the email address of the certifying official.



<b>Fiscal Year Begin:</b>	2023
<b>Fiscal Year End:</b>	2024
<b>Begin Date:</b>	July 1, 2023
<b>End Date:</b>	June 30, 2024
<b>Authority Name:</b>	Woodbridge Redevelopment Agency
<b>Web Address</b>	<a href="https://www.twp.woodbridge.nj.us/323/Redevelopment">https://www.twp.woodbridge.nj.us/323/Redevelopment</a>

Governing Body Members	
<b>Commissioner #1</b>	Henry Haidacher, Chairman
<b>Commissioner #2</b>	Cory S. Spillar
<b>Commissioner #3</b>	Brian Small
<b>Commissioner #4</b>	John Ur
<b>Commissioner #5</b>	Robert Gillespie
<b>Commissioner #6</b>	Vincent Coughlin
<b>Commissioner #7</b>	Phil Clermont

Commissioner names will appear on the approval and adoption resolutions in the order they are listed on this page.

Certification Sections	
Preparer Certification	
<b>Preparer Name</b>	Heather LaMotta
<b>Title</b>	Secretary
<b>Address</b>	One Main Street
<b>Address 2</b>	Woodbridge, NJ 07095
<b>Phone</b>	732.634.4500 X6492
<b>Fax</b>	732.602.6016
<b>Email</b>	<a href="mailto:Heather.lamotta@twp.woodbridge.nj.us">Heather.lamotta@twp.woodbridge.nj.us</a>

<b>Commissioner #8</b>	
<b>Commissioner #9</b>	
<b>Commissioner #10</b>	
<b>Commissioner #11</b>	
<b>Commissioner #12</b>	
<b>Commissioner #13</b>	
<b>Commissioner #14</b>	

Regional Authorities.  
Regional Authorities.  
Regional Authorities.  
Regional Authorities.  
Regional Authorities.  
Regional Authorities.  
Regional Authorities.

# of Pages Needed:	
<b>Accumulated Absences</b>	Standard

"Standard" will provide 3 pages for "Accumulated Absences", "Expanded" will provide 9 pages.

Approval Certification	
<b>Officer's Name</b>	Heather LaMotta
<b>Title</b>	Secretary
<b>Address</b>	One Main Street
<b>Address 2</b>	Woodbridge, NJ 07095
<b>Phone</b>	732.634.4500 X6492
<b>Fax</b>	732.602.6016
<b>Email</b>	<a href="mailto:Heather.lamotta@twp.woodbridge.nj.us">Heather.lamotta@twp.woodbridge.nj.us</a>

Authority Operations and Functions:	
<b>Operation #1</b>	Redevelopment
<b>Operation #2</b>	Operation #2
<b>Operation #3</b>	Operation #3
<b>Operation #4</b>	Operation #4
<b>Operation #5</b>	Operation #5
<b>Operation #6</b>	Operation #6

Internet Certification	
<b>Officer's Name</b>	Heather LaMotta
<b>Title</b>	Secretary

Adoption Certification	
<b>Officer's Name</b>	Heather LaMotta
<b>Title</b>	Secretary
<b>Address</b>	One Main Street
<b>Address 2</b>	Woodbridge, NJ 07095
<b>Phone</b>	732.634.4500 X6492
<b>Fax</b>	732.602.6016
<b>Email</b>	<a href="mailto:Heather.lamotta@twp.woodbridge.nj.us">Heather.lamotta@twp.woodbridge.nj.us</a>

Capital Budget/Program Certification	
<b>Officer's Name</b>	Heather LaMotta
<b>Title</b>	Secretary
<b>Address</b>	One Main Street
<b>Address 2</b>	Woodbridge, NJ 07095
<b>Phone</b>	732.634.4500 X6492
<b>Fax</b>	732.602.6016
<b>Email</b>	<a href="mailto:Heather.lamotta@twp.woodbridge.nj.us">Heather.lamotta@twp.woodbridge.nj.us</a>

Fiscal Year                      Start Year                      End Year  
   **2023**                      –                      **2024**

***Authority Budget of:  
Woodbridge Redevelopment Agency***

**State Filing Year                      2024**

***For the Period:                      July 1, 2023                      to                      June 30, 2024***

<https://www.twp.woodbridge.nj.us/323/Redevelopment>  
Authority Web Address



***Division of Local Government Services***

**2024 AUTHORITY BUDGET  
CERTIFICATION SECTION**

# FISCAL YEAR 2024

Woodbridge Redevelopment Agency

## AUTHORITY BUDGET

FISCAL YEAR: July 01, 2023 to June 30, 2024

*For Division Use Only*

### CERTIFICATION OF APPROVED BUDGET

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

### CERTIFICATION OF ADOPTED BUDGET

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

# 2024 PREPARER'S CERTIFICATION

Woodbridge Redevelopment Agency

## AUTHORITY BUDGET

**FISCAL YEAR: July 01, 2023 to June 30, 2024**

It is hereby certified that the Authority Budget, including the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that; all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in form, and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	Heather.lamotta@twp.woodbridge.nj.us
Name:	Heather LaMotta
Title:	Secretary
Address:	One Main Street Woodbridge, NJ 07095
Phone Number:	732.634.4500 X6492
Fax Number:	732.602.6016
E-mail Address:	Heather.lamotta@twp.woodbridge.nj.us

# AUTHORITY INTERNET WEBSITE CERTIFICATION

**Authority's Web Address:** https://www.twp.woodbridge.nj.us/525/Redevelopment

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities.
- The budgets for the current fiscal year and immediately preceding two prior years.
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information *(Similar information includes items such as Revenue and Expenditure pie charts, or other types of charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority)*.
- The complete (all pages) annual audits (not the Audit Synopsis) for the most recent fiscal year and immediately preceding two prior years.
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the Authority to the interests of the residents within the Authority's service area or jurisdiction.
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time date, location and agenda of each meeting.
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years.
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority.
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance: Heather LaMotta  
Title of Officer Certifying Compliance: Secretary  
Signature: Heather.lamotta@twp.woodbridge.nj.us

# 2024 APPROVAL CERTIFICATION

Woodbridge Redevelopment Agency

## AUTHORITY BUDGET

**FISCAL YEAR: July 01, 2023 to June 30, 2024**

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body Woodbridge Redevelopment Agency, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on June 27, 2023.

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the governing body thereof.

<b>Officer's Signature:</b>	Heather.lamotta@twp.woodbridge.nj.us
<b>Name:</b>	Heather LaMotta
<b>Title:</b>	Secretary
<b>Address:</b>	One Main Street Woodbridge, NJ 07095
<b>Phone Number:</b>	732.634.4500 X6492
<b>Fax Number:</b>	732.602.6016
<b>E-mail Address:</b>	Heather.lamotta@twp.woodbridge.nj.us

# 2024 AUTHORITY BUDGET RESOLUTION

## Woodbridge Redevelopment Agency

### FISCAL YEAR: July 01, 2023 to June 30, 2024

WHEREAS, the Annual Budget for Woodbridge Redevelopment Agency for the fiscal year beginning July 01, 2023 and ending June 30, 2024 has been presented before the governing body of the Woodbridge Redevelopment Agency at its open public meeting of June 27, 2023; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$952,500.00, Total Appropriations including any Accumulated Deficit, if any, of \$2,118,900.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$1,166,400.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$0.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Woodbridge Redevelopment Agency, at an open public meeting held on June 27, 2023 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Woodbridge Redevelopment Agency for the fiscal year beginning July 01, 2023 and ending June 30, 2024, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Woodbridge Redevelopment Agency will consider the Annual Budget and Capital Budget/Program for Adoption on July 25, 2023.

Heather.lamotta@twp.woodbridge.nj.us  
(Secretary's Signature)

June 27, 2023  
(Date)

**Governing Body Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Henry Haidacher, Chairman	X			
Cory S. Spillar	X			X
Brian Small				X
John Ur				
Robert Gillespie	X			
Vincent Coughlin	X			
Phil Clermont	X			

# 2024 ADOPTION CERTIFICATION

Woodbridge Redevelopment Agency

## AUTHORITY BUDGET

**FISCAL YEAR: July 01, 2023 to June 30, 2024**

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Woodbridge Redevelopment Agency, pursuant to N.J.A.C 5:31- on July 25, 2023.

<b>Officer's Signature:</b>	Heather.lamotta@twp.woodbridge.nj.us		
<b>Name:</b>	Heather LaMotta		
<b>Title:</b>	Secretary		
<b>Address:</b>	One Main Street Woodbridge, NJ 07095		
<b>Phone Number:</b>	732.654.4500 x6402	<b>Fax:</b>	732.602.6016
<b>E-mail address:</b>	Heather.lamotta@twp.woodbridge.nj.us		

# 2024 ADOPTED BUDGET RESOLUTION

## Woodbridge Redevelopment Agency

### FISCAL YEAR: July 01, 2023 to June 30, 2024

WHEREAS, the Annual Budget and Capital Budget/Program for the Woodbridge Redevelopment Agency for the fiscal year beginning July 01, 2023 and ending June 30, 2024 has been presented for adoption before the governing body of the Woodbridge Redevelopment Agency at its open public meeting of July 25, 2023; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$952,500.00, Total Appropriations, including any Accumulated Deficit, if any, of \$2,118,900.00, and Total Unrestricted Net Position utilized of \$1,166,400.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$0.00 and Total Unrestricted Net Position Utilized of \$0.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Woodbridge Redevelopment Agency at an open public meeting held on July 25, 2023 that the Annual Budget and Capital Budget/Program of the Woodbridge Redevelopment Agency for the fiscal year beginning July 01, 2023 and ending June 30, 2024 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

heather.lamotta@twp.woodbridge.nj.us  
(Secretary's Signature)

July 25, 2023  
(Date)

**Governing Body Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Henry Haidacher, Chairman	X			
Cory S. Spillar	X			
Brian Small				X
John Ur	X			
Robert Gillespie				X
Vincent Coughlin	X			
Phil Clermont	X			

**2024 AUTHORITY BUDGET  
NARRATIVE AND INFORMATION SECTION**

# 2024 AUTHORITY BUDGET MESSAGE & ANALYSIS

## Woodbridge Redevelopment Agency

**FISCAL YEAR: July 01, 2023 to June 30, 2024**

*Answer all questions below using the space provided. Do not attach answers as a separate document.*

1. Complete a brief statement on the Fiscal Year 2024 proposed Annual Budget and make comparison to the Fiscal Year 2023 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (as shown on budget pages F-2 and F-4) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase or decrease in the budgeted line item, not just an indication of the amount and percent of change. Upload any supporting documentation that will help explain the reason for the increase or decrease in the budgeted line item.

Anticipated Revenues
Other Operating Revenues Registration Fees proposed amount of \$25,000 decreased by \$25,000 (50%) to reflect anticipated collections.
Other Non-Operating Revenues Reserve for Property Held for Redevelopment Funds proposed amount of \$450,000 anticipates funds held for planned redevelopment projects. Interest on Investments and Deposits proposed amount of \$1,000 increased by \$900, which reflect projected actual earnings.
Anticipated Appropriations
Cost of Providing Services - Other Professionals proposed amount of \$400,000 decreased by \$55,000 (12.1%) provides for anticipated costs for the FY 2024 period. Redevelopment Projects proposed amount of \$600,000 provides funding for planned FY 2024 redevelopment projects. Property Held for Redevelopment Project Costs proposed amount of \$867,000 provides funding for planned FY 2024 property held for redevelopment projects. Miscellaneous COPS proposed amount of \$0 which is a decrease of \$16,000 (100%) provides for anticipated costs for the FY 2024

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Program.

The proposed 2023-2024 budget reflects continued redevelopment activities due to a strong local economy.
--

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget (i.e. rate stabilization, debt service reduction, to balance the budget, etc.) If the Authority's budget anticipated a use of Unrestricted Net Position, this question must be answered.

Unrestricted Net Position is utilized to balance the proposed 2023-2024 budget.
---

# 2024 AUTHORITY BUDGET MESSAGE & ANALYSIS

Woodbridge Redevelopment Agency

**FISCAL YEAR: July 01, 2023 to June 30, 2024**

*Answer all questions below using the space provided. Do not attach answers as a separate document.*

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or shared service payments, **pilot** payments, or other types of contracts or agreements. (Example - To provide police services to the Authority, etc. and explain the reason for the transfer (i.e. to balance the County/Municipal Budget, etc.)

Woodbridge Township will contribute \$150,000 to the Redevelopment Agency 2023-2024 budget, which is the same as the actual amount received from the Township toward the 2022-2023 budget.

5. The proposed budget must not reflect an anticipated deficit from 2023 operations. If there exists an accumulated deficit from prior year's budgets (and funding is included in the proposed budget as a result of a prior year deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

There is no deficit in the proposed 2023-2024 budget.

**(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?**

# 2024 AUTHORITY BUDGET MESSAGE & ANALYSIS

Woodbridge Redevelopment Agency

FISCAL YEAR: July 01, 2023 to June 30, 2024

*Answer all questions below using the space provided. Do not attach answers as a separate document.*

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in rate structure, **if applicable**. (If no changes to fees or rates, indicate answer as "**Rates Are Staying The Same**").

Rates are staying the same.

# AUTHORITY CONTACT INFORMATION

## FISCAL YEAR 2024

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	Woodbridge Redevelopment Agency		
<i>Federal ID Number:</i>	NONE		
<i>Address:</i>	Woodbridge Redevelopment Agency		
	One Main Street		
<i>City, State, Zip:</i>	Woodbridge	NJ	07095
<i>Phone: (ext.)</i>	732-634-4500 (6492)	<i>Fax:</i>	732-602-6016

<b>Preparer's Name:</b>	Heather LaMotta		
<i>Preparer's Address:</i>	One Main Street		
<i>City, State, Zip:</i>	Woodbridge	NJ	07095
<i>Phone: (ext.)</i>	732-634-4500 (6492)	<i>Fax:</i>	732-602-6016
<i>E-mail:</i>	<a href="mailto:Heather.lamotta@twp.woodbridge.nj.us">Heather.lamotta@twp.woodbridge.nj.us</a>		

<b>Chief Executive Officer*</b>	Caroline Ehrlich		
<i>*Or person who performs these functions under another title.</i>			
<i>Phone: (ext.)</i>	732-602-6015	<i>Fax:</i>	732-602-6016
<i>E-mail:</i>	<a href="mailto:Caroline.ehrlich@twp.woodbridge.nj.us">Caroline.ehrlich@twp.woodbridge.nj.us</a>		

<b>Chief Financial Officer*</b>	Rose Ruvolo		
<i>*Or person who performs these functions under another title.</i>			
<i>Phone: (ext.)</i>	732-602-4500 (4532)	<i>Fax:</i>	732-602-6016
<i>E-mail:</i>	<a href="mailto:Rose.ruvolo@twp.woodbridge.nj.us">Rose.ruvolo@twp.woodbridge.nj.us</a>		

<b>Name of Auditor:</b>	Gary W. Higgins		
<i>Name of Firm:</i>	PKF O'Connor Davies LLP		
<i>Address:</i>	300 Tice Blvd., Suite 315		
<i>City, State, Zip:</i>	Woodcliff Lake	NJ	07677
<i>Phone: (ext.)</i>	201.712.9800	<i>Fax:</i>	201.712.0980
<i>E-mail:</i>	<a href="mailto:gahiggins@pkfod.com">gahiggins@pkfod.com</a>		

# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## Woodbridge Redevelopment Agency

**FISCAL YEAR: July 01, 2023 to June 30, 2024**

1. Provide the number of individuals employed as reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statement:

2. Provide the amount of total salaries and wages reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statements:

3. Provide the number of regular voting members of the governing body:

*(5 or 7 per State statute, possibly more for regional authorities)*

4. Provide the number of alternate voting members of the governing body:

*(Maximum is 2)*

**5. Regional Authorities Only** - Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required?

*Check to see if individuals filed their FDS on the FDS webpage: <https://www.nj.gov/dca/divisions/dlgs/resources/fds.html>.*

**If "no", provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.**

6. Does the Authority have any amounts receivable from current or former commissioners, officers, key employees, or the highest compensated employee?

*If "yes", provide a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*

7. Was the Authority a party to a business transaction with one of the following parties:

a. A current or former commissioner, officer, key employee, or highest compensated employee?

b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee?

c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner?

*If the answer to any of the above is "yes", provide a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*

8. Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract\*?

*\*A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor.*

*If "yes", provide a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*

9. Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).

# AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Woodbridge Redevelopment Agency

**FISCAL YEAR: July 01, 2023 to June 30, 2024**

**10. Did the Authority pay for meals or catering during the current fiscal year?** No

*If "yes", provide a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*

**11. Did the Authority pay for travel expenses for any employee of individual listed on Page N-4?** No

*If "yes", provide a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*

**12. Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?**

- a. First class or charter travel
- b. Travel for companions
- c. Tax indemnification and gross-up payments
- d. Discretionary spending account
- e. Housing allowance or residence for personal use
- f. Payments for business use of personal residence
- g. Vehicle/auto allowance or vehicle for personal use
- h. Health or social club dues or initiation fees
- i. Personal services (i.e. maid, chauffeur, chef)

No
No
No
No
No
No
No
No
No
No

*If the answer to any of the above is "yes", provide a description of the transaction including the name and position of the individual and the amount expended.*

**13. Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement?** Yes

*If "no", attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements, indicate that in answer).*

**14. Did the Authority make any payments to current or former commissioners or employees for severance or termination?** No

*If "yes", provide explanation, including amount paid.*

**15. Did the Authority make payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses?** No

*If "yes", provide explanation including amount paid.*

**16. Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate?** No

*If "yes", provide explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*

# AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Woodbridge Redevelopment Agency

**FISCAL YEAR: July 01, 2023 to June 30, 2024**

17. Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e. sewer overflow, etc.)?

*If "yes", provide description of the event or condition that resulted in the fine/assessment and indicate the amount of the fine/assessment.*

# AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Woodbridge Redevelopment Agency

**FISCAL YEAR: July 01, 2023 to June 30, 2024**

*Use the space below to provide clarification for any Questionnaire responses.*

None.

# AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS

## Woodbridge Redevelopment Agency

**FISCAL YEAR: July 01, 2023 to June 30, 2024**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority.
- 3) List all of the Authority's former officers, key employees, and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for the purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key Employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest Compensated Employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal, and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable Compensation** (Use the most recent W-2 available): The aggregate compensation that is reported (or required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year.

**Woodbridge Redevelopment Agency**  
**For the Period July 01, 2023 to June 30, 2024**

Name	Title	Average Hours per Week Dedicated to Position	Position				Reportable Compensation from Authority (W-2/ 1099)				Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	
			Commissioner	Officer	Key Employee	Highest Compensated Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)				
1 Henry Haidacher	Chairman	3	X				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2 Cory S. Spillar	V-Chairman	1	X				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
3 Brian Small	Commissioner	1	X				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
4 John Ur	Commissioner	1	X				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5 Robert Gillespie	Commissioner	1	X				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
6 Vincent Coughlin	Commissioner	1	X				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
7 Phil Clermont	Commissioner	1	X				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
8 Caroline Ehrlich	Executive Director	35		X			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
9												\$ -	\$ -
10												\$ -	\$ -
11												\$ -	\$ -
12												\$ -	\$ -
13												\$ -	\$ -
14												\$ -	\$ -
15												\$ -	\$ -
16												\$ -	\$ -
17												\$ -	\$ -
18												\$ -	\$ -
19												\$ -	\$ -
20												\$ -	\$ -
21												\$ -	\$ -
22												\$ -	\$ -
23												\$ -	\$ -
24												\$ -	\$ -
25												\$ -	\$ -
26												\$ -	\$ -
27												\$ -	\$ -
28												\$ -	\$ -
29												\$ -	\$ -
30												\$ -	\$ -
31												\$ -	\$ -
32												\$ -	\$ -
33												\$ -	\$ -
34												\$ -	\$ -
35												\$ -	\$ -
Total:							\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## Schedule of Health Benefits - Detailed Cost Analysis

Woodbridge Redevelopment Agency

For the Period: July 01, 2023 to June 30, 2024

If no health benefits, check this box:

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
<b>Active Employees - Health Benefits - Annual Cost</b>								
Single Coverage			-			-	-	
Parent & Child			-			-	-	
Employee & Spouse (or Partner)			-			-	-	
Family			-			-	-	
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	
<b>Subtotal</b>			-			-	-	
<b>Commissioners - Health Benefits - Annual Cost</b>								
Single Coverage			-			-	-	
Parent & Child			-			-	-	
Employee & Spouse (or Partner)			-			-	-	
Family			-			-	-	
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	
<b>Subtotal</b>			-			-	-	
<b>Retirees - Health Benefits - Annual Cost</b>								
Single Coverage			-			-	-	
Parent & Child			-			-	-	
Employee & Spouse (or Partner)			-			-	-	
Family			-			-	-	
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	
<b>Subtotal</b>			-			-	-	
<b>GRAND TOTAL</b>			-			-	-	

Is medical coverage provided by the SHBP (Yes or No)?	
Is prescription drug coverage provided by the SHBP (Yes or No)?	











**2024 AUTHORITY BUDGET  
FINANCIAL SCHEDULES SECTION**

## SUMMARY

**Woodbridge Redevelopment Agency**  
For the Period: July 01, 2023 to June 30, 2024

	<b>FY 2024 Proposed Budget</b>						<b>FY 2023 Adopted Budget</b>	<i>\$ Increase (Decrease)</i> Proposed vs. Adopted	<i>% Increase (Decrease)</i> Proposed vs. Adopted	
	<b>Redevelopment</b>	<b>Operation #2</b>	<b>Operation #3</b>	<b>Operation #4</b>	<b>Operation #5</b>	<b>Operation #6</b>	<b>Total All Operations</b>	<b>Total All Operations</b>	<b>All Operations</b>	<b>All Operations</b>
<b>REVENUES</b>										
Total Operating Revenues	\$ 351,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 351,500	\$ 376,500	\$ (25,000)	-6.6%
Total Non-Operating Revenues	601,000	-	-	-	-	-	601,000	150,100	450,900	300.4%
Total Anticipated Revenues	952,500	-	-	-	-	-	952,500	526,600	425,900	80.9%
<b>APPROPRIATIONS</b>										
Total Administration	251,900	-	-	-	-	-	251,900	250,902	998	0.4%
Total Cost of Providing Services	1,867,000	-	-	-	-	-	1,867,000	471,000	1,396,000	296.4%
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Operating Appropriations	2,118,900	-	-	-	-	-	2,118,900	721,902	1,396,998	193.5%
Total Interest Payments on Debt	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Appropriations	-	-	-	-	-	-	-	-	-	#DIV/0!
Accumulated Deficit	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	2,118,900	-	-	-	-	-	2,118,900	721,902	1,396,998	193.5%
Less: Total Unrestricted Net Position Utilized	1,166,400	-	-	-	-	-	1,166,400	195,302	971,098	497.2%
Net Total Appropriations	952,500	-	-	-	-	-	952,500	526,600	425,900	80.9%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>

# Revenue Schedule

Woodbridge Redevelopment Agency  
For the Period: July 01, 2023 to June 30, 2024

	<b>FY 2024 Proposed Budget</b>						<b>FY 2023</b>	<b>\$ Increase</b>	<b>% Increase</b>
	Redevelopment	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Adopted	(Decrease)	(Decrease)
							Budget	Proposed vs.	Proposed vs.
						<b>Total All</b>	<b>Total All</b>	<b>All Operations</b>	<b>All Operations</b>
						Operations	Operations	All Operations	All Operations
<b>OPERATING REVENUES</b>									
<i>Service Charges</i>									
Residential						\$ -	\$ -	\$ -	#DIV/0!
Business/Commercial						-	-	-	#DIV/0!
Industrial						-	-	-	#DIV/0!
Intergovernmental						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Service Charges	-	-	-	-	-	-	-	-	#DIV/0!
<i>Connection Fees</i>									
Residential						-	-	-	#DIV/0!
Business/Commercial						-	-	-	#DIV/0!
Industrial						-	-	-	#DIV/0!
Intergovernmental						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Connection Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Parking Fees</i>									
Meters						-	-	-	#DIV/0!
Permits						-	-	-	#DIV/0!
Fines/Penalties						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>									
Administrative Fees	326,500					326,500	326,500	-	0.0%
Registration Fees	25,000					25,000	50,000	(25,000)	-50.0%
						-	-	-	#DIV/0!
						-	-	-	#DIV/0!
						-	-	-	#DIV/0!
						-	-	-	#DIV/0!
						-	-	-	#DIV/0!
						-	-	-	#DIV/0!
						-	-	-	#DIV/0!
						-	-	-	#DIV/0!
Total Other Revenue	351,500	-	-	-	-	351,500	376,500	(25,000)	-6.6%
Total Operating Revenues	351,500	-	-	-	-	351,500	376,500	(25,000)	-6.6%
<b>NON-OPERATING REVENUES</b>									
<i>Other Non-Operating Revenues (List)</i>									
Township Contribution	150,000					150,000	150,000	-	0.0%
Reserve for Property Held for Redevelopment Funds	450,000					450,000	-	450,000	#DIV/0!
						-	-	-	#DIV/0!
						-	-	-	#DIV/0!
						-	-	-	#DIV/0!
Total Other Non-Operating Revenue	600,000	-	-	-	-	600,000	150,000	450,000	300.0%
<i>Interest on Investments &amp; Deposits (List)</i>									
Interest Earned	1,000					1,000	100	900	900.0%
Penalties						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Interest	1,000	-	-	-	-	1,000	100	900	900.0%
Total Non-Operating Revenues	601,000	-	-	-	-	601,000	150,100	450,900	300.4%
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 952,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 952,500</b>	<b>\$ 526,600</b>	<b>\$ 425,900</b>	<b>80.9%</b>



# Appropriations Schedule

Woodbridge Redevelopment Agency  
For the Period: July 01, 2023 to June 30, 2024

	<b>FY 2024 Proposed Budget</b>						<b>FY 2023</b>			
	Redevelopment	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	<b>Adopted Budget</b>			
							Operations	All Operations	All Operations	
<b>OPERATING APPROPRIATIONS</b>										
<i>Administration - Personnel</i>										
Salary & Wages						\$ -	\$ -	\$ -		#DIV/0!
Fringe Benefits						-	-	-		#DIV/0!
Total Administration - Personnel						-	-	-		#DIV/0!
<i>Administration - Other (List)</i>										
Interlocal Agreement - Administrative	244,400					244,400	243,402	998		0.4%
						-	-	-		#DIV/0!
						-	-	-		#DIV/0!
Miscellaneous Administration*	7,500					7,500	7,500	-		0.0%
Total Administration - Other	251,900					251,900	250,902	998		0.4%
Total Administration	251,900					251,900	250,902	998		0.4%
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages						-	-	-		#DIV/0!
Fringe Benefits						-	-	-		#DIV/0!
Total COPS - Personnel						-	-	-		#DIV/0!
<i>Cost of Providing Services - Other (List)</i>										
Professionals	400,000					400,000	455,000	(55,000)		-12.1%
Redevelopment Projects	600,000					600,000	-	600,000		#DIV/0!
Property Held for Redevelopment Project						-	-	-		#DIV/0!
Costs	867,000					867,000	-	867,000		#DIV/0!
Miscellaneous COPS*						-	16,000	(16,000)		-100.0%
Total COPS - Other	1,867,000					1,867,000	471,000	1,396,000		296.4%
Total Cost of Providing Services	1,867,000					1,867,000	471,000	1,396,000		296.4%
Total Principal Payments on Debt Service in Lieu of Depreciation						-	-	-		#DIV/0!
Total Operating Appropriations	2,118,900					2,118,900	721,902	1,396,998		193.5%
<b>NON-OPERATING APPROPRIATIONS</b>										
Total Interest Payments on Debt						-	-	-		#DIV/0!
Operations & Maintenance Reserve						-	-	-		#DIV/0!
Renewal & Replacement Reserve						-	-	-		#DIV/0!
Municipality/County Appropriation						-	-	-		#DIV/0!
Other Reserves						-	-	-		#DIV/0!
Total Non-Operating Appropriations						-	-	-		#DIV/0!
<b>TOTAL APPROPRIATIONS</b>	2,118,900					2,118,900	721,902	1,396,998		193.5%
<b>ACCUMULATED DEFICIT</b>										#DIV/0!
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	2,118,900					2,118,900	721,902	1,396,998		193.5%
<b>UNRESTRICTED NET POSITION UTILIZED</b>										
Municipality/County Appropriation						-	-	-		#DIV/0!
Other	1,166,400					1,166,400	195,302	971,098		497.2%
Total Unrestricted Net Position Utilized	1,166,400					1,166,400	195,302	971,098		497.2%
<b>TOTAL NET APPROPRIATIONS</b>	\$ 952,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 526,600	\$ 425,900		80.9%

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations    \$ 105,945.00    \$ -    \$ -    \$ -    \$ -    \$ -    \$ -    \$ 105,945.00







# Prior Year Adopted Appropriations Schedule

## Woodbridge Redevelopment Agency

### FY 2023 Adopted Budget

	Redevelopment	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages							\$ -
Fringe Benefits							-
Total Administration - Personnel	-	-	-	-	-	-	-
<i>Administration - Other (List)</i>							
Interlocal Agreement - Administrative	243,402						243,402
							-
							-
Miscellaneous Administration*	7,500						7,500
Total Administration - Other	250,902	-	-	-	-	-	250,902
Total Administration	250,902	-	-	-	-	-	250,902
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages							-
Fringe Benefits							-
Total COPS - Personnel	-	-	-	-	-	-	-
<i>Cost of Providing Services - Other (List)</i>							
Professionals	455,000						455,000
Redevelopment Projects							-
Property Held for Redevelopment Project							-
							-
Miscellaneous COPS*	16,000						16,000
Total COPS - Other	471,000	-	-	-	-	-	471,000
Total Cost of Providing Services	471,000	-	-	-	-	-	471,000
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-
Total Operating Appropriations	721,902	-	-	-	-	-	721,902
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	-	-	-	-	-	-	-
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	-	-	-	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	721,902	-	-	-	-	-	721,902
<b>ACCUMULATED DEFICIT</b>							-
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	721,902	-	-	-	-	-	721,902
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation							-
Other	195,302						195,302
Total Unrestricted Net Position Utilized	195,302	-	-	-	-	-	195,302
<b>TOTAL NET APPROPRIATIONS</b>	\$ 526,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 526,600

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 36,095.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,095.10
--------------------------------------	--------------	------	------	------	------	------	--------------







## Debt Service Schedule - Principal

Woodbridge Redevelopment Agency

If Authority has no debt, check this box:

	Date of Local Finance Board Approval	<i>Fiscal Year Ending in</i>								Total Principal Outstanding
		2023 (Adopted Budget)	2024 (Proposed Budget)	2025	2026	2027	2028	2029	Thereafter	
<i>Redevelopment</i>										\$ -
Total Principal		-	-	-	-	-	-	-	-	-
<i>Operation #2</i>										-
Total Principal		-	-	-	-	-	-	-	-	-
<i>Operation #3</i>										-
Total Principal		-	-	-	-	-	-	-	-	-
<i>Operation #4</i>										-
Total Principal		-	-	-	-	-	-	-	-	-
<i>Operation #5</i>										-
Total Principal		-	-	-	-	-	-	-	-	-
<i>Operation #6</i>										-
Total Principal		-	-	-	-	-	-	-	-	-
<b>TOTAL PRINCIPAL ALL OPERATIONS</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<i>Indicate the Authority's most recent bond rating and the year of the rating by ratings service.</i>			
	<b>Moody's</b>	<b>Fitch</b>	<b>Standard &amp; Poors</b>
Bond Rating			
Year of Last Rating			



## Debt Service Schedule - Interest

Woodbridge Redevelopment Agency

If Authority has no debt, check this box:

	<i>Fiscal Year Ending in</i>							Total Interest Payments Outstanding	
	2023 (Adopted Budget)	2024 (Proposed Budget)	2025	2026	2027	2028	2029		Thereafter
<i>Redevelopment</i>									\$ -
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>Operation #2</i>									-
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>Operation #3</i>									-
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>Operation #4</i>									-
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>Operation #5</i>									-
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<i>Operation #6</i>									-
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
<b>TOTAL INTEREST ALL OPERATIONS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



# Net Position Reconciliation

## Woodbridge Redevelopment Agency

For the Period: July 01, 2023 to June 30, 2024

### FY 2024 Proposed Budget

	Redevelopme nt	Operation #2	Operation #3	Operation #4	Operati on #5	Operati on #6	Total All Operations
<b>TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)</b>	\$ 3,833,511						\$ 3,833,511
Less: Invested in Capital Assets, Net of Related Debt (1)	430,000						430,000
Less: Restricted for Debt Service Reserve (1)							-
Less: Other Restricted Net Position (1)	2,182,091						2,182,091
Total Unrestricted Net Position (1)	1,221,420	-	-	-	-	-	1,221,420
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)							-
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							-
Plus: Estimated Income (Loss) on Current Year Operations (2)	480,129						480,129
Plus: Other Adjustments (attach schedule)							-
<b>UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET</b>	1,701,549	-	-	-	-	-	1,701,549
Unrestricted Net Position Utilized to Balance Proposed Budget	1,166,400	-	-	-	-	-	1,166,400
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-	-	-
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	1,166,400	-	-	-	-	-	1,166,400
<b>PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR Last issued Audit Report (4)</b>	\$ 535,149	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 535,149

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County      \$ 105,945    \$ -    \$ -    \$ -    \$ -    \$ -    \$ 105,945

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

# **FISCAL YEAR 2024**

## **Woodbridge Redevelopment Agency**

---

(Authority Name)

### **2024 AUTHORITY CAPITAL BUDGET/PROGRAM**

# 2024 CERTIFICATION OF AUTHORITY CAPITAL BUDGET / PROGRAM

## Woodbridge Redevelopment Agency

(Authority Name)

**Fiscal Year: July 01, 2023 to June 30, 2024**

*Check the box for the applicable statement below:*

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, of governing body of the Woodbridge Redevelopment Agency, on June 27, 2023.

It is hereby certified that the governing body of the Woodbridge Redevelopment Agency have elected **NOT** to adopt and Capital Budget/Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget by the governing body of the Woodbridge Redevelopment for the following reason(s):

<b>Officer's Signature:</b>	Heather.lamotta@twp.woodbridge.nj.us
<b>Name:</b>	Heather LaMotta
<b>Title:</b>	Secretary
<b>Address:</b>	One Main Street Woodbridge, NJ 07095
<b>Phone Number:</b>	732.634.4500 X6492
<b>Fax Number:</b>	732.602.6016
<b>E-mail Address:</b>	Heather.lamotta@twp.woodbridge.nj.us

# 2024 CAPITAL BUDGET/PROGRAM MESSAGE

Woodbridge Redevelopment Agency

**Fiscal Year: July 01, 2023 to June 30, 2024**

*Answer all questions below using the space provided.*

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (this may include the governing body or certain officials, such as planning boards, Construction Code Officials) as to these projects?

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include lifecycle costs; and is it consistent with the appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

  

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

4. If amounts are on Page CB-3 in the column Debt Authorizations, indicate the primary source of funding the debt service for the Debt Authorizations (example - rate increase).

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

# Proposed Capital Budget

**Woodbridge Redevelopment Agency**  
For the Period: July 01, 2023 to June 30, 2024

	Estimated Total Cost	<i>Funding Sources</i>				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Redevelopment</i>						
	\$ -					
Total	-	-	-	-	-	-
<i>Operation #2</i>						
	-					
Total	-	-	-	-	-	-
<i>Operation #3</i>						
	-					
Total	-	-	-	-	-	-
<i>Operation #4</i>						
	-					
Total	-	-	-	-	-	-
<i>Operation #5</i>						
	-					
Total	-	-	-	-	-	-
<i>Operation #6</i>						
	-					
Total	-	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

*Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please utilize the additional pages. Input total amount of all projects for the operation on single line and enter "See Additional Pages" instead of project description.*







# 5 Year Capital Improvement Plan

Woodbridge Redevelopment Agency  
For the Period: July 01, 2023 to June 30, 2024

	Estimated Total Cost	Fiscal Year Ending in						
		2024 (Proposed Budget)	2025	2026	2027	2028	2029	
<i>Redevelopment</i>								
	\$ -	\$ -						
Total	-	-	-	-	-	-	-	-
<i>Operation #2</i>								
	-	-						
Total	-	-	-	-	-	-	-	-
<i>Operation #3</i>								
	-	-						
Total	-	-	-	-	-	-	-	-
<i>Operation #4</i>								
	-	-						
Total	-	-	-	-	-	-	-	-
<i>Operation #5</i>								
	-	-						
Total	-	-	-	-	-	-	-	-
<i>Operation #6</i>								
	-	-						
Total	-	-	-	-	-	-	-	-
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# 5 Year Capital Improvement Plan

Woodbridge Redevelopment Agency  
For the Period: July 01, 2023 to June 30, 2024

	Estimated Total Cost	<i>Fiscal Year Ending in</i>					
		2024 (Proposed Budget)	2025	2026	2027	2028	2029
	\$ -						
<b>TOTAL THIS PAGE ONLY</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



# 5 Year Capital Improvement Plan

Woodbridge Redevelopment Agency  
For the Period: July 01, 2023 to June 30, 2024

	Estimated Total Cost	<i>Fiscal Year Ending in</i>					
		2024 (Proposed Budget)	2025	2026	2027	2028	2029
	\$ -						
<b>TOTAL ALL DETAIL PAGES</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

# 5 Year Capital Improvement Plan Funding Sources

Woodbridge Redevelopment Agency  
For the Period: July 01, 2023 to June 30, 2024

		<i>Funding Sources</i>					
		Estimated Total	Unrestricted Net	Renewal & Replacement	Debt		
		Cost	Position Utilized	Reserve	Authorization	Capital Grants	Other Sources
<i>Redevelopment</i>							
	\$	-					
		-					
		-					
		-					
	Total	-	-	-	-	-	-
<i>Operation #2</i>							
		-					
		-					
		-					
		-					
	Total	-	-	-	-	-	-
<i>Operation #3</i>							
		-					
		-					
		-					
		-					
	Total	-	-	-	-	-	-
<i>Operation #4</i>							
		-					
		-					
		-					
		-					
	Total	-	-	-	-	-	-
<i>Operation #5</i>							
		-					
		-					
		-					
		-					
	Total	-	-	-	-	-	-
<i>Operation #6</i>							
		-					
		-					
		-					
		-					
	Total	-	-	-	-	-	-
<b>TOTAL</b>	\$	-	\$	-	\$	-	\$
	Total 5 Year Plan per CB-4	\$	-	-	-	-	-
	Balance check	-	<i>- If amount is other than zero, verify that projects listed above match projects listed on CB-4.</i>				







**Annual List of Change Orders Approved  
Pursuant to N.J.A.C. 5:30-11**

Contracting Unit: Woodbridge Redevelopment Agency Year Ending: June 30, 2022

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here  and certify below.

7-Jul-23  
Date

heather.lamotta@twp.woodbridge.nj.us  
Clerk/Secretary to the Governing Body

**Appendix to Budget Document**