

**Woodbridge Township Historic Preservation Commission**  
**Meeting Minutes written by K. Jost Keating**  
**Friday, January 3, 2020**  
**Barron Arts Center, Woodbridge, N.J.**

Present: D. Gioffre, C. Lowry, K. Jost-Keating, B. Velasco, F. Pelzman, M. Martin, W. Rottweiler,  
D D'Arcy, K. Rossi and B. Christensen.

Excused: J. Sinnott, M. Genser and A. LaPenta.

- Meeting was called to order at 6:55 pm by D. Gioffre.
- Announcements – The Trees in Colonia on New Dover Road is in the process of being demolished.
- Approval of December Minutes – A motion was made to accept the minutes as amended by W. Rottweiler. Seconded by B. Velasco.
- Financial Report – Cultural Arts: \$2,582.40  
New Budget: \$19,650.98  
2020 Budget: \$2,000.00
- Education Committee Report – No Report.
- Historic Site Identification Committee – (given by M. Martin)
  - March 1<sup>st</sup> will be the start date for the new Goose Chase App on the HPC website. Miguel, Kevin and Marty will have another meeting for this before March 1<sup>st</sup>.
  - The HPC's email address will be used for the new account. This is the email that the game will be registered at. The invoice will also be sent to that email.
  - We need to notify people about this. The people that are usually on the tours will be informed first. Also, the St. James History Club.
- Historic Marker & House Plaque Committee Report - (given by D. Gioffre)
  - 2019 markers – All four markers are up (Hess, Arthur Kill, 81 Green St and 585 Colonia Blvd the Bridesmaid House). D. D'Arcy volunteered to check all the markers for any damage.
  - Dolores does not know what the prices are yet for the 2020 markers.
  - 2020 Markers – Still waiting for the grant application for the Revolutionary War markers that were rejected.
- Crossroads of the Revolution – (given by W. Rottweiler)
  - Wendi mentioned that Crossroads has a Site ID Map on their website. No historical people or sites from Woodbridge are mentioned at all. Also, there is no mention of HPC Walking Tours. There will be a phone meeting on Wednesday, Jan. 8<sup>th</sup> if anyone is interested is calling in. Wendi gave the members information on who to call.
- Historical Association of Woodbridge Township Report - (given by D. D'Arcy)
  - Next meeting is Jan. 27<sup>th</sup>. The speaker will be Gordon Bond. Topic is "A Token on the Freedman's Coat"
  - Monday, Dec 16<sup>th</sup> at the Trinity Church was the Holiday Party and the reading of the Royal Charter of the Trinity Episcopal Church. TV35 filmed the event.
  - Friday, February 21<sup>st</sup> will be the Spaghetti Dinner and Tricky Tray at the Woodbridge Elks.
  - Membership is up to 141.
  - HPC membership price is waived. HPC will represent one voting member. If anyone would like to join individually it is \$20.00.
- Library Report – (given by W. Rottweiler)
  - D. Gioffre received a report from the Department of the Army. Wendi reviewed it and emailed them to change and update the report to take out *Royal* Charter of Woodbridge, since the Charter was not a *Royal* Charter.

- Museum Report – (given by D. D'Arcy)
  - Dan showed everyone examples of the color scheme for the building. It is already on one window as a color test.
  - Now looking for period furniture.
- Website – (email by K. Rossi)
  - December: 2055 hits. 455 from Google. January: 139. Average: 2243. Twitter has 669 followers.
  - Updated all upcoming events.
  - Meeting dates are updated for HPC.
  - Purchasing new web builder tool by the end of January.
- Historian - (given by B. Velasco)
  - Kevin has posted all the meetings for HPC on the website.
  - Brenda spoke with the company that will redevelop the area by the kiln. The kiln will be preserved.
  - Date for 2020 Olde Neighborhood is Sunday, May 31<sup>st</sup> at the BAC. The speaker will be June Polanski Onder who wrote Iselin: Then and Now Part 1 & 2. Need 1-4 people to help.
- Old Business –
  - 2019 Grant – The brochure went to the printer. Discussed having a lecture at the BAC instead of a Walking/Bus tour. Tentative date – Sunday, March 29<sup>th</sup>.
  - 2020 Grant – Dolores received a letter from the County, HPC received \$4200.00. We will meet early at the next meeting to discuss the Brochure Launch/Lecture. **Meeting start is 6 pm.**
  - Strategic Plan Approval – A motion was made by W. Rottweiler to table the discussion/approval of the Strategic Plan till the February meeting. A second motion was made by B. Velasco. Discussion took place to have it approved at this meeting. A vote was taken on whether to table the approval till February or approve it now. To delay the approval – 4 votes, to approve tonight – 3 votes. The approval will take place in February.
  - Brochure Launch: The Brochure Launch will be combined with a Clay Lecture and display. Tentative date is Sunday, March 29<sup>th</sup>. Will have food and punch. Will have an exhibit here also on the clay industry. We have bricks, clay bombs and pottery to exhibit.
  - New Meeting Dates: Jan 3, Feb 7, March 6, April 3, May 1, June 5, July 24, August – none, Sept 11, Oct 2, Nov 6 and Dec 4.
- New Business –
  - All Reappointments went through on January 1<sup>st</sup>.
  - Nominating Committee: W. Rottweiler, F. Pelzman and K. Rossi.
- Meeting adjourned at 8:15 pm, motion made by B. Velasco, seconded by W. Rottweiler.
- Next meeting to be held at 7 pm on Friday, February 7<sup>th</sup> at the BAC.