

Minutes of the Budget Hearing of the Municipal Council and Department/Division Heads of the Township of Woodbridge at the Woodbridge Community Center, 600 Main Street, Woodbridge, New Jersey in the County of Middlesex, State of New Jersey, held on July 27, 2021 at 4:00 P.M. for the Presentation and Introduction of the FY 2022 Municipal Budget to the Municipal Council immediately followed by Budget Hearings with Department/Division Heads of the Township of Woodbridge. Formal action may be taken.

Council President Small: All rise for the Pledge of Allegiance and a moment of silence for our men and women serving in our military.

Members of the Council and all those present gave the Pledge of Allegiance.

Notice Requirements of the Open Public Meetings Law have been satisfied concerning this meeting. The Home News Tribune and Star Ledger published a Notice on Friday, July 23, 2021. A copy of the Notice was posted on the Municipal Bulletin Board. It should be so noted in the minutes of this meeting.

The Municipal Clerk took the Municipal Council attendance.

MEMBERS PRESENT: Cory Spillar, Gregg Ficarra, Debbie Meehan, Lizbeth DeJesus, Kyle Anderson (Arrived 4:50 P.M. - Not Present for Voting), Howie Bauer, Brian Small

MEMBERS ABSENT: Nancy Drumm, Virbhadra N. Patel

ALSO PRESENT: John M. Mitch, Municipal Clerk
Vito Cimilluca, Business Administrator
Manuel Fernandez, Chief Financial Officer
Marta Lefsky-Darden, Director of Planning and Development
Robert Hubner, Director of Police
George Brew, Director of Department of Public Works
Philip Bujalski, Deputy Director of Health
Michael Gelin, Municipal Engineer
Brian Molnar, Recreation Director
John Hagerty, Communications Director
Casey Wagner, Assistant Business Administrator
Craig J. Coughlin, Esq. (Arrived 4:10 P.M.)
Patrick Kenny, Director of Office of Emergency Management
Richard Duda, Tax Assessor
Richard Lorentzen, Tax Collector
Jennifer Burns, Purchasing Agent
Darren Crocker, Director of Human Resources
Bryan Austin, Director of Information Systems
Monica Eppinger, Library Director

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Carol Eberhardt, Library Trustee
Phil Dinicola, Director of Municipal Court
Michelle Morgan, Director of Senior Services
Patrick Muller, Woodbridge Community Center Finance Director
Michael Klepchick, Deputy Financial Officer

Mr. Mitch: Made a motion to open the public hearing.

Council Vice President Bauer made a motion to open the public hearing which was seconded by Councilman Ficarra and carried unanimously.

Mr. Mitch: Comments from the public? Hearing no comments from the public, can I get a motion that the public portion of this meeting be closed?

Council Vice President Bauer made a motion to close the public hearing which was seconded by Councilman Ficarra and carried unanimously.

The Municipal Clerk introduced the following Resolution as Consent:

(1) **BE IT RESOLVED** that the Municipal Council hereby authorizes the Township of Woodbridge to anticipate miscellaneous revenues in the FY2022 Recreation Utility Budget using the three-year average of realized revenues from the prior three fiscal years.

Mr. Mitch: Can I get a motion to approve Resolution #1 by consent?

Council Vice President Bauer moved the adoption of the foregoing Resolution. The motion was seconded by Councilman Ficarra and carried unanimously.

The Municipal Clerk called for a First Reading of the following Ordinance as Consent:

A. ORDINANCE TO EXCEED THE SFY 2022 MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK.

Council Vice President Bauer made a motion, seconded by Councilman Ficarra and carried unanimously that this Ordinance be passed on First Reading to be published in The Home News Tribune on Friday, July 30, 2021 with Notice of Public Hearing, Second and Third Reading, to be held on Tuesday, August 17, 2021 at 6:00 P.M.

The Municipal Clerk introduced the following Resolution as Consent:

(2) **BE IT RESOLVED** that the Municipal Council hereby authorizes the Introduction of Fiscal Year 2022 Budget.

Mr. Mitch: Can I get a motion to approve Resolution #2 by consent?

Council Vice President Bauer moved the adoption of the foregoing Resolution. The motion was seconded by Councilman Ficarra and carried unanimously.

DEPARTMENT OF POLICE
Police Department – 2210

Impound Yard – 2215

Police Department – 2210

Mr. Mitch: We'll begin reviewing the Budget of the Police Department. Director Hubner is here as well as Patrick Kenny. Starting with Department 2210, you'll see OE Pages and Salary Wages Pages are on that list; if you need me to just state them let me know, if not we'll move forward.

Council President Small: Thank you. Directors how are you? Director Hubner, 6000 Page 11 the increase in First Aid Contributions leads to.

Director Hubner: Monthly we're averaging about 1,100 calls Township wide; we need to staff 5 ambulances. Most of that money that's contributed to the first aid squad is used for salary and operating expenses. The increase in salaries can help us repay our EMT's because we were on the lower side of pay and we're starting to lose people.

Council President Small: Very good thank you. Second question, this is on behalf of Councilwoman Drumm to Director Hubner. For the Police bodycams how much will the initial cost to the town be and will we be getting any funding from the outside?

Director Hubner: We did apply for a grant through the state and we're receiving approximately \$509,000. The cost of the equipment is in excess of \$732,000; we're hiring three people to run the Bodycam Unit, we have hired one individual who will be running it, and there's two additional spots. We're estimating the salaries without benefits to be around \$229,000 and then the furniture and accessories for the office is about \$20,000, so you're talking just under \$1 million dollars.

Council President Small: Thank you. Councilman Spillar.

Councilman Spillar: Thank you. Director Hubner on Page 88 Body and Car Camera Equipment, it goes up to \$75,000, does that have anything to do with the bodycams as well?

Director Hubner: Yes, the bodycams and the in-car cameras are all going to be incorporated into one. We've had the in-car cameras for years; we're using the same company for the bodycams.

Councilman Spillar: Thank you.

Council President Small: Anybody to my left for Director Hubner?

Councilman Ficarra: Director I have a couple of questions. Page 89 Line 4375 Vehicle Leases. Is that a \$485,000 increase? Are we replacing our fleet?

Director Hubner: We're constantly changing the fleet and updating cars that are older. With the addition of additional officers hired, we need more cars to have cars for the officers. We added five fully equipped police cars. Normally we have 2 lease payments per year and this year we have 3. That's why there's a large increase.

Councilman Ficarra: Council President I have two more questions can I continue? Director on Page 91 Line 5115 Continuing Education is a \$20,000 increase which I'm all in favor of, is the continuing education required, is it volunteer, or a combination?

Director Hubner: It's a combination of both.

Councilman Ficarra: Okay, and with this increase is there a plan; are we targeting anything in continuing education?

Director Hubner: Absolutely. As you know, recently police have been under the gun about training. We've always sent our officers for additional training, we may continue to do that. A lot of it has to do with people in crisis whether mental health or people with disabilities. We also have to keep updated on Search and Seizures, Use of Force, things of that nature. Also going back to the additional officers that we're hiring, we have to train field training officers, we're going to train them once they're out of the academy and on the road and send them to school for that. Also we have to increase the number of supervisors and we send them to a supervision school.

Councilman Ficarra: Great, thank you. As I said I'm in favor of it I just wanted clarification on it. And my final question, Manny this might be more of a question for you because I noticed it across the board, Page 92 Line 5330 Telephone Expense, there's expenses there where there haven't been in recent years and I noticed that in other Departments.

Director Hubner: For us in the Police Department, we never paid for that, sometimes Purchasing would throw a bill our way and we had no money. It's been decided that the Police Department are going to add all phone equipment and cell phones the officers are assigned; we're paying for everything within the Police Department.

Business Administrator Cimilluca: Just a little clarification that was me. When you look at telephones it was allotted to one group and then dilled out; where one department may be larger than the other so it was really hard to budget for. Now that department is taking responsibility of their own phones; so they're a little slow to hand them out too.

Councilwoman Meehan: Council President. I just have a comment. I just want to thank you and the Police Department, we know it's been a difficult year and the Police Department really has done so much for the community and we appreciate everything you guys do so thank you.

Councilwoman DeJesus: I have a comment to. Last year was a tough year, especially for the Police Department but your department has taken head and in continuing education, it just shows that you listened and heard what the community wanted. There's no excuse for anyone to say that our Police Officers don't continue their education, so I really do appreciate the fact that our Police Officers continue their training and education once they become part of the Woodbridge Police Department. Again thank you for the work that you do and we really appreciate it.

Impound Yard – 2215

Councilman Ficarra: Page 95 Line 4395 Other Equipment \$13,500 increase. Not a lot but what happened in the Impound Yard?

Director Hubner: Explained the money is to refurbish a shed and add security equipment for when a vehicle may be seized pending an investigation it's in a secured area.

Councilman Ficarra: Questioned the increase in the electricity budget from last year.

Director Hubner: Explained they now take on the entire electric bill.

Business Administrator Cimilluca: Allocating where it belongs.

Councilman Ficarra: Finally in Office Emergency Management Director Kenny, the increase in Emergency Safety Supplies.

Director Kenny: When we have a house fire in the middle of the night and we can't get in touch with their insurance company we board the house up; I pay for all the supplies out of my budget that DPW actually does all the work. Then I go after the insurance company to get reimbursed. The prices of wood and everything since COVID have gone up so I wanted to make sure we increased it, for fencing if we had to fence off the house, I wanted to make sure we had enough money in there to take care of the bills. Sometimes it takes a while before the insurance companies actually reimburse us if they even do; and then sometimes we have to put a lean on the property which we try not to do.

Councilman Spillar: Commented that there's no other town that does that and it's a great program.

Council President Small: Director Hubner Director Kenny thank you for coming in and thank you for your leadership we appreciate everything you do.

ADMINISTRATION & FINANCE

Division of Assessment – 1330

Division of Tax Collection – 1320

Sewer Collection and Administration – 8510

Purchasing and General Services – 1225

Utilities and Bulk Purchases – 1290

Personnel – 1240

Information Systems – 8520

Division of Accounts and Control – 1310

Division of Assessment – 1330

Mr. Mitch: Next up is the Division of Assessment which will be Rich Duda Tax Assessor.

Mr. Mitch: Mr. Duda from the Tax Assessor's Office Pages 36-37 OE Page 11 on S & W.

Council President Small: Does anybody on my left have a question for Mr. Duda?

Councilman Bauer: Asked Mr. Duda to explain the increase in Other Outside Services.

Mr. Richard Duda: Explained it's to get a grant for SDL Software, mentioned money was allocated to a bunch of departments for it.

Business Administrator Cimilluca: Explained to the Council they'll see SDL come up a lot throughout the Budget. Mentioned it's a software that's interactive with the public that will decrease the time Township employees spend doing OPRA requests for the public.

Division of Tax Collector – 1320

Mr. Mitch: Mr. Lorentzen, Tax Collector. Pages 33, 34 on OE, Page 10 on S & W.

Council President Small: Good Afternoon Mr. Lorentzen. Does anybody on my left have a question for Mr. Lorentzen?

Sewer Collection and Administration – 8510

Mr. Mitch: Mr. Lorentzen will also be taking Sewer Administration. That'll be Pages 172, 174 on OE, 82 on S & W.

Council President Small: Anybody to my left any questions?

Purchasing and General Services – 1225

Mr. Mitch: No other questions we'll go to Jen Burns, Purchasing. Pages 16-18 OE, and Page 5 on S & W. She'll also be taking Utility and Phone Purchases

Councilwoman DeJesus: Asked if the line Advertising Other was part of the telephone and electricity added to each department.

Purchasing Agent Burns: Explained they added a line for advertising this year and it's for solicitation for various bids.

Business Administrator Cimilluca: Answered Councilwoman DeJesus' question: Yes, it's allocated to each department from their usage.

Council President Small: Anybody to my left?

Utilities and Bulk Purchases – 1290

Mr. Mitch: Jen will you also be taking Utilities and Bulk Purchases? Council any questions on that which are Pages 27, 28 on OE.

Personnel – 1240

Mr. Mitch: Darren Crocker, Personnel. Page 26, 27 on OE, Page 8 on S & W.
Any questions or comments from Council.

Councilwoman DeJesus: Asked about the price increase under Miscellaneous Expenses.

Mr. Darren Crocker: Explained it was moved from another line item for employee celebrations; for the anniversary pins given to the employees.

Information Systems – 8520

Mr. Mitch: Next is Information Systems, Bryan Austin. Page 177-179 on OE, Page 83 S & W.

Council President Small: Asked if this budget included any plans for Cyber Security Initiative due to the recent developments throughout the country.

Director Austin: Yes, we hired a cyber-security specialist this year to help fulfill some of those roles.

Council President Small: Asked if the CARES Act money was used to reimburse the Computer Equipment line.

Director Austin: Replied yes.

Council President Small: I have a question from Councilwoman Drumm; can you please explain the Board of Ed Project with security cameras and panic buttons.

Director Austin: Explained they're working with the Board of Ed now to get a unified system between the Board of Ed and the Township.

Business Administrator Cimilluca: Council President this includes cameras and panic buttons for all the schools so we're embarking on that, as you know it's a very large job.

Council President Small: Anybody to my left?

PLANNING AND DEVELOPMENT

Director's Office – 2010

Planning Board

Zoning Board

Housing

Construction Code

Mr. Mitch: We're going to jump to Planning and Development, Mrs. Darden is here. Starting with her office Page 72-74 OE, will go up through Page 82 with her various divisions; and starting with S & W 29 up through 33.

Director's Office – 2010

Council President Small: Anybody to my left?

Councilman Spillar: Asked to touch base on the fees for the notices.

Director Darden: Explained the reason for the increase.

Council President Small: Anybody else to my left?

Mr. Mitch: This is all her Office, Planning Board, Zoning Board, Housing Bureau, and Construction Code. All those we're taking at this time.

Councilwoman DeJesus: Asked what the Other Outside Services are.

Director Darden: Explained it's for Laserfiche, storing documents.

LIBRARY

Mr. Mitch: Next up is the Library. Director Monica Eppinger. That's all under your final tab. She's also joined by Carol Eberhardt one of the trustees on the board.

Council President Small: Anybody to my left?

Councilman Ficarra: Asked about the difference in price amounts in the various columns.

Mr. Fernandez: Explained the reason.

Councilwoman DeJesus: Thanked Director Eppinger for helping with the Pop-Up Library.

Monica Eppinger: Thanked everyone for all their support.

MUNICIPAL COURT

Municipal Court – 6010

Mr. Mitch: Next up is the Municipal Court. Pages 151-153 on OE, Pages 60, 61 on S & W. Today is our Court Director Philip Dinicola.

Council President Small: Anybody to my left have anything for Director Dinicola?

Mr. Mitch: Thank you Mr. Dinicola.

DEPARTMENT OF HEALTH:

Health Administration – 3010

Animal Control – 3020/3020A

Municipal Alliance Program – 3025

Environmental – 3030

Nursing – 3040

Office of Aging – 3061

Senior Citizen Center – 3062

Senior Transportation – 3063

Evergreen Youth – 3064

Port Reading Senior Center – 3065

Drug Addiction Services – 3066

Five Branches Senior Center – 3067

Hickory Senior Center – 3068

Health Administration – 3010

Mr. Mitch: Next up is the Department of Health. We're going to start with Pages 101-103 on OE and Page 41 on S & W. Tonight is our Deputy Director of Health Phil Bujalski.

Council President Small: Asked if there's enough money to support what may come for the Delta Variant or other booster shots to follow this year?

Deputy Director Bujalski: There's a grant that's been added to the budget as well as money from the American Rescue Plan.

Nursing – 3040

Councilwoman DeJesus: Asked if the price increase under Other Outside Services was in preparation for new COVID related issues that could come.

Deputy Director Bujalski: It's an increase request to cover the COVID Clinics for this fiscal year.

Business Administrator Cimilluca: Bringing in extra Doctors and Nurses to cover those clinics.

Councilman Ficarra: Asked about a price increase under Other Outside Services.

Deputy Director Bujalski: Explained it's a shared cost of a new Township wide computer system.

Mr. Mitch: We'll also be taking questions under Animal Control, Environmental, and Drug Addiction Services as well as the Administration and Nursing.

Councilwoman Meehan: Said she didn't see a line item for Mental Health and wanted to make sure we're still putting money into Mental Health.

Business Administrator Cimilluca: Explained one of the agencies used is called SCOMAS- Special Case Management Services which is County funded and said they still have money in reserve to use if needed.

Councilwoman Meehan: Thanked everyone who works for the Health Department for their efforts this past year dealing with COVID.

Deputy Director Bujalski: Thanked the Mayor, Administration, and Council for helping the Health Department during the Pandemic.

Council President Small: Thanked everyone at the Health Center.

Business Administrator Cimilluca: Mentioned with the interaction between departments and the fantastic job done by the Finance Department and Comptroller's office making sure all the departments were funded during COVID.

Office of Aging – 3061

Mr. Mitch: Next up Department of Senior Services we have Director Michelle Morgan. We're beginning with Pages 125 OE up through 139, S & W from Page 46 up through 57. This is for Office of Aging, Evergreen, Senior Transportation, and the five Senior Centers.

Council President Small: Good afternoon Director. I have a question on behalf of Councilwoman Drumm. With the opening of two Senior Centers have you accounted for new costs to operate the upcoming budget?

Director Morgan: Explained they are modeling the budget from the four previous senior centers which have been successful from a financial perspective and mentioned they are going to offer all the activities the seniors deserve to maintain a healthy quality of life.

Councilman Spillar: Expressed his happiness with finally having a Maple Tree Senior Center and the positive feedback he's getting from the residents in Avenel. Thanked the Mayor, Administration, and Senior Services for all their help.

Director Morgan: Thanked the Social Work, Transportation, and the Senior Center Divisions for helping out during the Pandemic helping the seniors and thanked the Council for their help and efforts.

Councilwoman DeJesus and Councilwoman Meehan both thanked Director Morgan for everything her Department and herself did for the seniors and helping them during the Pandemic.

DEPARTMENT OF PUBLIC WORKS

Public Building and Ground – 1670

Engineering – 1620

Office of the Director – 1610

Division of Road Repairs and Maintenance – 1631

Snow Removal/Calamities – 1632

Street Cleaning – 1633

Equipment Repair – 1640

Parks Maintenance – 3310

Sanitation – 1660

School Custodians – 1675

Sewer Treatment – 8540

Sewer Maintenance – 8530

CP Chemical – 8550

Office of the Director – 1610

Mr. Mitch: Next up Public Works, starting with Office of the Director which would be OE Pages 41-42, Page 16 on S & W. he's initially joined by Michael Gelin our Municipal Engineer. Mr. George Brew.

Council President Small: Anybody to my left have any questions for the Directors?

Mr. Mitch: We're looking at Pages 41 through 47 to include both Mr. Brew and Mr. Gelin, and Pages 16, 17 on S & W.

Councilwoman Meehan: Thanked them for everything they do for the Township and its residents.

Council President Small: Thanked Director Brew, Mr. Brew, Supervisors, and Superintendents for everything they do.

Director Brew: Thanked the Council and Administration on behalf of everyone at Public Works for all the support they get.

Business Administrator Cimilluca: Mentioned how the Mayor always says Woodbridge is the best town around, says it starts with the Police Department and the DPW Department and they're second to none and best in the state.

Mr. Mitch: Anybody have any questions as we go down for the other divisions that are under Mr. Brew as well; Road Repairs and Maintenance, Snow Removal/Calamities, Street Sweeping, Equipment Repair; if you want to just continue through those pages in the 40s, 50s, and 60s. Sanitation, Public Buildings and Grounds.

Councilman Spillar: Thanked all the Directors, all the Divisions and commented on how the residents how quickly DPW comes out and completes the job.

Mr. Mitch: Continuing with Park Maintenance, School Custodians, Sewer Maintenance, Waste Water Sewer Treatment, and CP Site. Questions? Also in the Sewer Budget you'll find the MCUA and the RVSA allocations but that I guess we'll go to Mr. Fernandez.

MCUA

Councilman Spillar: Asked if the pricing for recycling has leveled off a bit yet.

Director Brew: Replied yes it has leveled off and explained they've sorted a lot more when it comes to recycling which is creating some revenue for them.

Business Administrator Cimilluca: We also just signed a 3 ½ year Agreement with Bayshore Recycling to hold some of those costs level.

DEPARTMENT OF RECREATION

Recreation – 3320

Celebration of Public Events – 3330

Woodbridge Community Center – 8220

Barron Arts – 1410

Highland Grove – 8240

Cypress Rec Center

The Club at Woodbridge

The Evergreen Youth Center – 3064

All Teen Center Highland Grove Port Reading

Recreation – 3320

Mr. Mitch: We're going to jump into Recreation, the Recreation Utility. Starting with OE 122-124, S & W 59. You have both Mr. Molnar and Mr. Muller. Again this is starting with the Recreation Budget and we'll go down the list.

Council President Small: Mr. Molnar, Mr. Muller welcome. Asked why the money wasn't used last year for 86 Green St. Maintenance.

Director Molnar: Explained it's because 86 Green St. was closed last year due to COVID and they're anticipating having the Museum be open this year.

Council President Small: On behalf of Councilwoman Drumm, asked about the camp trip budget.

Director Molnar: Explained they didn't do trips this year for camp due to the COVID restrictions and they're anticipating next year being able to do trips, and they book the trips using this budget for next year's camps.

Councilman Ficarra: Asked for more details regarding the line Recreation Supplies, asked about their strategy regarding the line for Advertising, and asked what the increase on line item Other Outside Services is for.

Director Molnar: Explained the Recreation Supplies are for sports equipment to run the new sports programs. The Advertising includes both digital like social media and print like papers and magazines in different areas. Other Outside Services is for contributing money to the murals painted throughout town, the Sewaren Library, and WTYRC.

Councilwoman Meehan: Asked about the price increase under line item Outside Services.

Director Molnar: That's for credit card charges and processing fees and for off-duty Police Officers that we have for different events here.

Councilwoman DeJesus: Commented about the increase to now three Youth Centers and her excitement for that and for hopefully in the future getting to five Youth Centers like there's now five Senior Centers.

Director Molnar: Thanked the Mayor for his vision and putting the program in place and thanked the Council for their support.

Councilman Anderson: Thanked Director Molnar and the Recreation Department for their support on behalf of the residents and coaches in Woodbridge Township through the WTYRC, and for all the events they do and that the children in Woodbridge Township have great recreation programs to play for.

Director Molnar: Thanked the Council for their support.

Councilman Ficarra: Questioned if Bow Tie Pool should be taken off the books since there's no money but it's still listed as a category.

Business Administrator Cimilluca: Explained it takes several years for it to come off the books without funding the money.

Councilman Ficarra: Asked about the lines Other Outside Services and Miscellaneous Expense under Marina and Boat Launch.

Director Molnar: Explained the Township recently purchased two marinas and the money is for maintenance of upkeep and then going forward with the renovation of it.

Council President Small: Thanked Director Molnar and the Recreation Department and appreciates everything they do.

Director Molnar: Thank you Council President that means a lot to us.

Mr. Mitch: Thank you gentlemen.

Woodbridge Community Center – 8220

Councilwoman DeJesus: Asked what the money for repairs will be for under Building and Ground Repairs.

Director Molnar: Explained it's for plumbing work to be done underneath the Woodbridge Community Center.

Councilman Ficarra: Asked about the price increase for Machinery and Equipment under the Wellness Category.

Director Molnar: Explained that's for their new cardio lease for cardio equipment.

ADMINISTRATION AND FINANCE

Office of the Business Administrator – 1210

Business Administrator – 1210

Office of the Mayor – 1010

Law Department - 1510/1511

Office of the Business Administrator – 1210

Mr. Mitch: Mr. Cimilluca we'll go back to the first page beginning with the Office of the Business Administrator. Starting with OE Pages 12-15 followed by S & W Page 4.

Council President Small: Anybody on my left? Councilwoman Meehan.

Councilwoman Meehan: Asked what the lines Professional Services and Miscellaneous Expenses are for.

Business Administrator Cimilluca: Explained Professional Services is mainly for Legal and Engineering services. Explained the Miscellaneous line is the reimbursed money the State and Federal gave the Township.

Councilman Ficarra: Questioned the increase on line Anticipated Revenue and Impound Yard Fees.

Business Administrator Cimilluca: Explained how they've restructured what they do there to increase their revenue.

Councilman Ficarra: Asked about the price increase under the line Various Building Improvement and Equipment.

Business Administrator Cimilluca: Explained it's for several large projects that are in the pipeline.

Office of the Mayor – 1010

Law Department – 1510/1511

Mr. Mitch: We'll also ask Mr. Cimilluca to take the Office of the Mayor- 1010 and the Office of the Law Department, which is the Law Department and the Prosecutor's Office. Pages 2-4, 38-40, and S & W 1, 14, & 15.

Council President Small: Anybody to my left?

Division of Accounts and Control – 1310

Mr. Mitch: Next up Comptroller- Mr. Fernandez. Pages 30-32 on OE, Page 9 on S & W.

Council President Small: Anybody to my left?

Municipal Council Municipal Clerk 1020 and 1030

Mr. Mitch: Next up is the Council and Clerk. Council is Page 4 & 5, Clerk is Page 8-10 and S & W is 2 & 3.

Councilwoman DeJesus: Asked about the line Miscellaneous Expenses.

Mr. Mitch: Explained the reason for the request.

Councilman Anderson: Asked about the fluctuating price through the years on the line Election Expense.

Mr. Mitch: Explained the reason for the price fluctuation is due to COVID and having to pay per sample ballot per registered voter, which the bill from the County doesn't come in until August.

Council Vice President Bauer: Asked about a price increase on Page 9 Item 4995.

Mr. Mitch: Explained it's for restoring Vital Statistic books for the years 1935 through 1964 and for the new SDL Software system.

Councilwoman DeJesus: Asked for more details regarding how the new SDL Software will work.

Business Administrator Cimilluca: Explained how the system will work once it's fully up and functional.

Council President Small: Thanked Mr. Mitch on behalf of the Council for all his guidance and professionalism towards the Council and the residents of Woodbridge Township and appreciates everything he and his office do.

Park Utility – 1910

Marina Utility – 8700

Mr. Mitch: We'll wrap everything up if we can with the two Utilities the Parking and Marina. Pages 191-193 under Parking on OE, Pages 240, 241 under the Marina; Pages 87, 88 on S & W.

Councilwoman DeJesus: Asked for clarification about the price increase under Miscellaneous Expenses.

Business Administrator Cimilluca: Explained it's for expansion of Downtown parking.

Councilman Ficarra: Asked about the line Other Outside Services.

Business Administrator Cimilluca: Explained that is also for Downtown parking on both sides.

Councilman Anderson: Asked for clarification on the actual location of the downtown parking or if it's just in general.

Business Administrator Cimilluca: Explained it's in general right now, it's still in the planning stages and will share more information when they have it.

Mr. Mitch: Any other questions?

Council President Small: Mr. Cimilluca.

Business Administrator Cimilluca: In his closing comments wanted to thank Mayor McCormac for his leadership especially during this difficult year and also thanked CFO Manny Fernandez and his Deputy Michael Klepchick, as well as his own Deputy Casey Wagner for doing a great job in everything they do for the Township.

Council President Small: Thanked Mr. Cimilluca, Mr. Wagner, Mr. Fernandez, and Mr. Klepchick on behalf of the Council for everything they do, thanked the Mayor for his leadership, and thanked Mr. Hagerty for putting this all together. Thanked his fellow Council-mates.

On a motion made by Council Vice President Bauer, seconded by Councilman Ficarra and carried unanimously, Council President Small adjourned the meeting at 5:12 P.M.

Brian Small,
Council President

John M. Mitch, RMC, CMC, CMR,
Municipal Clerk